

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION		Check # _____ \$ _____	
Organization name		Previous gambling permit number	
Minnesota tax ID number, if any	Federal employer ID number, if any		
Type of nonprofit organization. Check one. <input type="checkbox"/> Fraternal <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> Other nonprofit organization			
Mailing address	City	State	Zip Code County
Name of chief executive officer (CEO)	Daytime phone number	Email address	

Attach a copy of ONE of the following for proof of nonprofit status.

Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing .
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION			
Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.			
Address (do not use PO box)	City or township	Zip Code	County
Date(s) of activity (for raffles, indicate the date of the drawing)			
Check the box or boxes that indicate the type of gambling activity your organization will conduct:			
<input type="checkbox"/> Bingo*	<input type="checkbox"/> Raffles	<input type="checkbox"/> Paddlewheels*	<input type="checkbox"/> Pull-Tabs* <input type="checkbox"/> Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

The application is acknowledged with no waiting period.

The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print city name _____

On behalf of the city, I acknowledge this application.
Signature of city personnel receiving application _____

Title _____ Date _____

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.
A township official is not required to sign the application.

The application is acknowledged with no waiting period.

The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print county name _____

On behalf of the county, I acknowledge this application.
Signature of county personnel receiving application _____

Title _____ Date _____

(Optional) TOWNSHIP: *On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]*

Print township name _____

Signature of township official acknowledging application _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE Print form and have CEO sign

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature _____ Date _____

Complete a separate application for each gambling event:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
- application fee for each event

Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Reset Form

Minnesota Lawful Gambling

LG220a Exempt Permit Financial Report

- When an organization receives an exempt permit to conduct lawful gambling (using the LG220 Application for Exempt Permit), the organization is required by state law to submit a financial report within 30 days of the gambling activity. [Minn. Statute 349.166, Subd. 2(b)].
- Complete the information below and fax or mail to the Gambling Control Board within 30 days of the gambling activity date.

Organization name _____

Address _____

City _____ State _____ Zip code _____

Activity date _____ to _____ Exempt permit number X _____

Activity conducted	Gross receipts for each activity (if none, enter 0)	Expenses, including cost of purchased and cash prizes	Net profit (subtract expenses from gross receipts)	Value of all PURCHASED, DONATED, and CASH PRIZES
Bingo				
Raffle				
Paddlewheel				
Tipboard				
Pull-tabs				

If paddlewheels, tipboards, or pull-tabs are conducted, list the licensed distributor from whom the gambling equipment was purchased.

Distributor _____ Date of purchase _____

Acknowledgment of Chief Executive Officer

I declare that all financial information is true, accurate, and complete.

Print name of current chief executive officer _____

Signature of current chief executive officer _____ Date signed _____

MAIL OR FAX TO:
 Gambling Control Board
 1711 W. County Road B, Suite 300S
 Roseville, MN 55113 FAX: 651-639-4032

Data privacy notice: The information on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Print Form

Reset Form



Minnesota Gambling Control Board

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, Minnesota 55113
651-639-4000

The five forms of lawful gambling are
raffles, bingo, pull-tabs, tipboards, and paddlewheels.

Permit for Fundraising Events.

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1. There are four types of nonprofit organizations that are eligible to conduct lawful gambling (raffles,

bingo, pull-tabs, tipboards, and paddlewheels):

- **Fraternal - Elks, Eagles and Auxiliary, Moose, Knights of Columbus, etc.**
- **Religious - Church, Cathedral**
- **Veterans - American Legion and VFW, Auxiliaries**
- **Other nonprofit organizations - Lions, fire relief, hockey, Jaycees, baseball, athletic, snowmobile, rod and gun, sportsmen, community, business/chamber, etc.**

2. If you are a nonprofit organization, determine the following for the entire calendar year:

- **what types of gambling will be conducted (raffles, bingo, pull-tabs, tipboards, paddlewheels),**
- **how many events will be conducted, and**
- **what is the estimated total market value of all donated and purchased prizes to be awarded for the entire calendar year.**

3. To determine what type of permit is required, click on ONE of the items below that shows all forms of gambling planned for this calendar year.

- **Only raffles will be conducted this calendar year.**
- **Only bingo will be conducted this calendar year.**
- **A combination of only raffles and bingo will be conducted this calendar year.**
- **A combination of pull-tabs, tipboards, paddlewheels, raffles, and bingo will be conducted this calendar year.**

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