

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
TUESDAY, JANUARY 2, 2018**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, January 2, 2018 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Mike Van Kirk and Councilmembers Jim Doyle, Tom Johnson, Al Parranto, and Gary Kirkeide

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Joe Murphy; Fire Chief, Don Krueger; City Engineer, Tom Collins; and City Clerk, Denise Webster

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Van Kirk called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Christine Dahlman, 17540 Highway 65 NE, was present. Ms. Dahlman stated that she was before the City Council to discuss the City's animal control contract with Gratitude Farms. Ms. Dahlman stated that she has concerns with Gratitude Farms since there is an issue in the City of East Bethel where an owner tried to get her dog back from Gratitude Farms and they refused to tell the owner where the dog was taken. Ms. Dahlman stated that there are pages of complaints on social media on issues that people have had with Gratitude Farms. Ms. Dahlman stated that she has reviewed both Gratitude Farms and Dover Kennels (located in Andover) proposals and Dover Kennels does not charge a monthly service fee of \$250.00 and the City would not pay a fee if the animal is claimed, unlike Gratitude Farms. Ms. Dahlman stated that in the contract with Gratitude Farms, there is a 6 month clause before the contract can be terminated. Ms. Dahlman asked that the City Council review both proposals and consider switching to Dover Kennels. Ms. Dahlman stated that she only became involved because of all of the comments that people were sharing on social media regarding issues they were having with Gratitude Farms. Councilmember Johnson stated that staff should look at what was presented in 2014 when the City started contracting with Gratitude Farms.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Stacie Kvilvang, Ehlers, Inc. – The Willows Refinance – Adoption of Resolution No. 18-01 and approving the execution of the Continuing Disclosure Certificate and Indenture of Trust

Stacie Kvilvang, Ehlers Inc. was present requesting that the Council adopt a resolution approving the refinancing of The Willows, a 49 unit multi-family housing project for low and moderate income elderly tenants, in the amount of \$1,470,000. Ms. Kvilvang gave a brief summary of The Willows and explained that the terms of the original agreement are not being amended. Ms. Kvilvang provided the Council with information showing the Debt Service Schedule, comparison of the new Debt Service with the original and the sources and uses of funds. **Motion by Kirkeide, seconded by Doyle, to adopt Resolution No. 18-01, approving the issuance of bonds for the refinancing of the Willows by the Anoka County Housing and Redevelopment Authority in the amount of \$1,470,000,**

subject to the condition that the true interest cost of the Bonds shall not be greater than 3.25% and approval of the execution of the Continuing Disclosure Certificate and Indenture of Trust. All in favor, motion carried.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of December 18, 2017
- 4.2 Approval of claims in the amount of \$274,103.02
- 4.3 Approval of Ordinance No. 18-01 amending Article 11, Section 11-400, Building, Well and Sewage Code
- 4.4 Approval of Resolution No. 18-02 for the 2018 CDBG Application for a new mini bus for the Ham Lake Senior Center
- 4.5 Approval of designation of appointment of representative and alternate to the Solid Waste Abatement Advisory Team (Jennifer Bohr, and alternate Trudie Falk)
- 4.6 Approval of an Off-Site Gambling Permit for the Ham Lake Chamber of Commerce to conduct raffle, pull-tabs, bingo and paddlewheel at Ham Lake Park on Saturday, February 10, 2018 (Snowbowl)
- 4.7 Approval of the Personal Services Agreement with Sharon Brodin, Brodin Press LLC, to edit the *Ham Laker*
- 4.8 Approval of designation of official newspaper
- 4.9 Approval of designation of official depositories: 21st Century Bank, RBC Capital Markets, Community Pride Bank, Morgan Stanley, PMA Financial Network/PMA Securities

Motion by Kirkeide, seconded by Parranto, to approve the Consent Agenda. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 PARK AND TREE COMMISSION RECOMMENDATIONS – None

7.0 ECONOMIC DEVELOPMENT AUTHORITY – None

8.0 APPEARANCES – None

9.0 CITY ATTORNEY

9.1 Discussion of the First Reading of an amendment to Article 11-1700 the Right-of-Way Ordinance, including Small Cell Wireless amendments

Attorney Murphy explained that the first reading of the proposed amendment to the City's existing Right-of-Way Ordinance is presented to include modified language to regulate the permitting and placement of small cell wireless facilities within the city right-of-way. **This is considered the First Reading of an amendment to Article 11-1700 the Right-of-Way Ordinance, including Small Cell Wireless amendments.**

10.0 CITY ENGINEER – None

11.0 FIRE CHIEF – None

12.0 COUNCIL BUSINESS

12.1 Committee Reports

Councilmember Johnson stated that the *Ham Laker* Committee met with Sharon Brodin, the new editor of the *Ham Laker*, and feels that she will be a good fit.

12.2 Consideration of appointment of Acting Mayor, Committee liaisons and liaisons with other organizations: Acting Mayor, Personnel (2), Economic Development, Law Enforcement (2), Fire Department Liaisons (2), North Metro Telecommunications Commission (and alternate), Chamber of Commerce (2), Road Committee (2), Ham Laker Task Force (2), Audit (2), Building/Energy Committee (2), Park and Tree Liaison (2), Fire Relief Association Board of Trustees (3), Code Review Committee (2) (and alternate), Met Council & Metropolitan Council reform effort, Building Department Committee (2)

Motion by Van Kirk, seconded by Johnson, to approve the following appointments for 2018:

EDA President (1)	Mayor Van Kirk
EDA Vice President (1)	Councilmember Johnson
Acting Mayor (1)	Councilmember Johnson
Personnel (2)	Mayor Van Kirk & Councilmember Doyle
Economic Development (2)	Mayor Van Kirk & Councilmember Johnson
Met Council & Metropolitan Council reform effort Committee (2)	Councilmembers Kirkeide and Johnson
Law Enforcement (2)	Mayor Van Kirk and Councilmember Johnson
Fire Department Liaisons (2)	Councilmembers Parranto & Doyle
North Metro Telecommunications Commission	Councilmember Parranto (alternate: Mayor Van Kirk)
Chamber of Commerce (2)	Councilmember Parranto & Fire Chief Krueger
Road Committee (2)	Councilmembers Kirkeide & Doyle
Ham Laker Task Force (2)	Mayor Van Kirk & Councilmember Johnson
Audit (2)	Councilmembers Johnson & Doyle
Building/Energy Committee (2)	Councilmembers Kirkeide & Johnson
Park and Tree Liaison (2)	Councilmembers Parranto & Doyle
Fire Relief Association Board of Trustees (3)	Mayor Van Kirk, Fire Chief Krueger & Finance Director Kutzke
Code Review Committee (2)	Mayor Van Kirk and Councilmember Kirkeide (alternate: Councilmember Parranto)
Building Department Committee (2)	Mayor Van Kirk and Councilmember Kirkeide

All in favor, motion carried.

12.3 Announcements and future agenda items

Councilmember Parranto stated that Moody's Investors Service has upgraded the City's bond rating from Aa2 to Aa1.

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:22 p.m. All in favor, motion carried.