

**CITY OF HAM LAKE  
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES  
TUESDAY, FEBRUARY 20, 2018**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, February 20, 2018 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Acting Mayor Tom Johnson and Councilmembers, Jim Doyle, Al Parranto, and Gary Kirkeide

MEMBERS ABSENT: Mayor Mike Van Kirk

OTHERS PRESENT: City Attorney, Joe Murphy; Fire Chief, Don Krueger; City Engineer, Tom Collins and Deputy City Clerk, Jennifer Bohr

**1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance**

Acting Mayor Johnson called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

**2.0 PUBLIC COMMENT**

Christine Dahlman, 17540 Highway 65 NE, was present. Ms. Dahlman stated she would like to continue to address the animal control officer issue since information presented by Susie Sauro at the February 5, 2018 City Council meeting was not enough to get the subject placed onto an agenda. Acting Mayor Johnson stated the Mayor, staff and animal control contractor have met since the last meeting; he has not spoken with the Mayor to hear the outcome of the meeting. Ms. Dahlman stated the animal control officer is now forging names on fraud reports with the Attorney General's office. Acting Mayor Johnson stated the City is not going to accept unsubstantiated reports and asked Ms. Dahlman to provide the documents she had to the Clerk to be reviewed and taken into consideration.

**3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS**

**3.1 Cdr. Paul Lenzmeier – Anoka County Sheriff's Monthly Report**

Cdr. Paul Lenzmeier gave a summary of the sheriff's report for the months of December and January.

**4.0 CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of February 5, 2018 and the Special Meeting Minutes of February 5, 2018
- 4.2 Approval of claims in the amount of \$139,441.45
- 4.3 Approval of Resolution No. 18-05 for the Findings of Fact denying the request of Ben and Jeff Landwehr to construct a pole type structure at 4121 Interlachen Drive NE
- 4.4 Approval of the Contract with SafeAssure for safety training in 2018

4.5 Approval of the Agreement with Northern Lighter Pyrotechnics for fireworks display on Saturday, June 30, 2018

4.6 Approval of posting the job opening for a Temporary On-Call Building Inspector

**Motion by Kirkeide, seconded by Parranto, to approve the Consent Agenda. All present in favor, motion carried.**

## **5.0 PLANNING COMMISSION RECOMMENDATIONS**

5.1 Kerry Gerard, Whitetail Crossing Investments, LLC, requesting Preliminary Plat approval and Rezoning of Whitetail Crossing 2<sup>nd</sup> Addition, to R-1 (12 Single Family Residential Lots) in Section 19 (this is considered the First Reading of a rezoning Ordinance)

Councilmember Kirkeide asked if the final connection for Jackson Street NE will be part of this plat. Engineer Collins stated the developer is dedicating right of way and drainage and utility easements for the future construction of Jackson Street NE, a north/south roadway between Andover Boulevard and 157<sup>th</sup> Avenue NE. **Motion by Johnson, seconded by Kirkeide, to concur with the recommendation of the Planning Commission and approve the application of Kerry Gerard, Whitetail Crossing Investments, LLC, requesting Preliminary Plat approval and Rezoning to R-1 (Single Family Residential) for the development of Whitetail Crossing 2<sup>nd</sup> Addition (12 single family residential lots) located in Section 19, subject to meeting the recommendations of the City Engineer, approval of the Coon Creek Watershed District and all State, County and City requirements. All present in favor, motion carried.**

**This is considered the first reading of an Ordinance rezoning Whitetail Crossing 2<sup>nd</sup> Addition to R-1 (Single Family Residential)**

5.2 Lisa and Joe Tohey requesting a Private Kennel License (to keep 3 dogs) at 15737 Jackson Street NE

**Motion by Parranto, seconded by Kirkeide, to concur with the recommendation of the Planning Commission and approve the Private Kennel License as presented by Lisa and Joe Tohey to keep 3 dogs at 15737 Jackson Street NE, subject to installing a fence according to the submitted site plan no later than June 1, 2018 and to meeting all City, State and County requirements. All present in favor, motion carried.**

5.3 Nicholas Anderson requesting a Certificate of Occupancy to operate Elite Automotive Repair at 1353 172<sup>nd</sup> Lane NE (Lot 1, Block 1, Landborg Industrial Park)

**Motion by Kirkeide, seconded by Doyle, to concur with the recommendation of the Planning Commission and approve the Certificate of Occupancy as presented by Nicholas Anderson to operate Elite Automotive Repair at 1353 172<sup>nd</sup> Lane NE (Lot 1, Block 1, Landborg Industrial Park), subject to designation with striping and signage of one handicap parking space, striping the parking lot stalls, dumpster enclosure being repaired, debris removed by lawful disposal, a maximum of eight vehicles parked outside in designated parking stalls, no outside storage, no dismantling cars for sale of parts, no on-site vehicle sales and meeting all City, State and County requirements. All present in favor, motion carried.**

**6.0 PARK AND TREE COMMISSION RECOMMENDATIONS – None**

**7.0 ECONOMIC DEVELOPMENT AUTHORITY – None**

**8.0 APPEARANCES – None**

**9.0 CITY ATTORNEY** – None

**10.0 CITY ENGINEER** – None

**11.0 FIRE CHIEF** - None

**12.0 COUNCIL BUSINESS**

12.1 Committee Reports - None

12.2 Discussion of scheduling interviews for the open position on the Planning Commission

Fire Chief Krueger stated the application period ends Friday; thus far, the City has received applications from two people. **Motion by Johnson, seconded by Doyle, to schedule a Special Meeting on Monday, March 5, 2018 at 5:00 p.m. to interview for the open position on the Planning Commission. All present in favor, motion carried.**

12.3 Announcements and future agenda items - None

**Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:18 p.m. All present in favor, motion carried.**

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Jennifer Bohr, Deputy City Clerk