

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
MONDAY, AUGUST 7, 2017**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, August 7, 2017 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Mike Van Kirk and Councilmembers Jim Doyle, Tom Johnson, Al Parranto, and Gary Kirkeide

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Joe Murphy; Fire Chief, Don Krueger; City Engineer, Tom Collins; and City Clerk, Denise Webster

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Van Kirk called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Peter Scalise, 2609 171st Lane NE, was present. Mr. Scalise stated that he lives off of Xylite Street NE and 171st Lane NE. Mr. Scalise stated that he is a concerned parent and upset resident and is requesting a 3-way stop sign on Xylite Street NE and 171st Lane NE. Mr. Scalise stated that Xylite Street NE has become a drag strip and cars are continually speeding up and down the road. Mr. Scalise stated that he has a signed petition from other residents that would like a 3-way stop sign and street light. Mr. Scalise showed a video of a car that was speeding down Xylite Street NE. Mr. Scalise stated that he would also like to have the speed limit lowered to 30 mph. Engineer Collins stated that the speed limit is set by MnDOT because it is an MSA street and currently the speed limit is 35 mph. Fire Chief Krueger stated that he has asked to have the speed sign placed on Xylite Street NE along with extra patrol by the Deputies. **It was the consensus of the City Council to refer this to the Road Committee for discussion.**

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Darrel Wedebrand - Presentation of the CenterPoint Energy Community Partnership Grant

Darrel Wedebrand from CenterPoint Energy was present. Mr. Wedebrand stated that he would like to present the City of Ham Lake with the CenterPoint Energy Community Partnership Grant in the amount of \$2,500 for the Ham Lake Fire Department to purchase four gas monitors and calibration equipment.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the

item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of July 17, 2017 and Budget Workshop minutes of July 17, 2017
- 4.2 Approval of claims in the amount of \$114,074.38
- 4.3 Approval of Ordinance No. 17-08 amending Article 9-370.1 regarding size limitations for Accessory Buildings, Farm Buildings and Permits
- 4.4 Approval of amending Ordinance No. 17-05 and consideration of the First Reading of an Ordinance rezoning Hidden Forest East
- 4.5 Approval of writing off uncollectible accounts
- 4.6 Approval of the Outdoor Lighting Energy and Maintenance Agreement for street lights in Red Fox Hollow 2nd Addition, Phase 1 and 2
- 4.7 Approval of Resolution No. 17-28 awarding the low bid for the culvert replacement of 155th Avenue NE and County Ditch #44-9 and Naples Street NE and County Ditch #11
- 4.8 Approval of Resolution No. 17-29 entering into a Master Partnership Agreement with MnDOT
- 4.9 Approval of Change Order #2 for the reconstruction of Ulysses Street NE from 176th Avenue NE to 179th Avenue NE

Motion by Kirkeide, seconded by Doyle, to approve the Consent Agenda. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Ronald and Patricia Hegenbarth requesting Sketch Plan approval for minor subdivision for Lots 14 and 15, Block 2, Woodland Bluffs 3rd Addition

Motion by Johnson, seconded by Parranto, to concur with the recommendation of the Planning Commission and approve the Sketch Plan for Ronald and Patricia Hegenbarth to divide Lots 14 and 15, Block 2, Woodland Bluffs 3rd Addition subject to proceeding under article 10-102 Minor Plats and 10-103 Other Requirements and waiving the following: the public hearing, parkland dedication being parkland was dedicated with the original plat and dedication of drainage and utility easements as such easements were dedicated with the original plat, and to meeting all City, State and County requirements. All in favor, motion carried.

6.0 PARK AND TREE COMMISSION RECOMMENDATIONS – None

7.0 ECONOMIC DEVELOPMENT AUTHORITY – None

8.0 APPEARANCES

- 8.1 Finance Director Sharon Kutzke – 2nd Quarter Financial Report

Finance Director Kutzke gave the financial report for the 2nd Quarter of 2017. Finance Director Kutzke reported on the General Fund Revenues and Expenditures, Property Taxes and Assessments, Delinquent Taxes and Assessments, Non-Tax General Fund Revenues, General Fund Expenditures and Other Funds. Finance Director Kutzke stated that all funds have a positive balance.

9.0 CITY ATTORNEY

9.1 Discussion of Constance Estates – Outlot A

Attorney Murphy summarized the history of Outlot A in Constance Estates. Councilmember Johnson stated that Mr. Cook was told by staff that Outlot A is a buildable lot in 2002. Attorney Murphy stated that it would add one more lot to the subdivision. Attorney Murphy stated that this is a unique situation; this would not be a subdivision, but designating an Outlot as a buildable lot. Engineer Collins stated that Outlot A was proposed to be a residential lot with the mitigation permit. Attorney Murphy stated that staff needs clarification on what they would like to do with Outlot A. **Motion by Johnson, seconded by Van Kirk, to direct Attorney Murphy to prepare Findings of Fact stating that Outlot A in Constance Estates is to be considered a buildable lot. All in favor, motion carried.**

10.0 CITY ENGINEER – None

11.0 FIRE CHIEF

11.1 Update on the Assistance to Firefighters Grant

Fire Chief Krueger stated that the Fire Department has received notification that they will be receiving the Assistance to Firefighters Grant in the amount of \$150,000 to \$160,000 for purchasing new SCBA (self-contained breathing apparatus) equipment.

12.0 COUNCIL BUSINESS

12.1 Committee Reports

Councilmember Doyle stated that he attended the 3M Championship at the TPC last Friday. Councilmember Doyle stated that he met with Kathleen DuChene from Open to Business and she stated that the City is doing a good job of promoting Open to Business and is seeing their program being utilized a lot by Ham Lake.

Mayor Van Kirk stated that he has been asked by several people why the City of Ham Lake does not have an event such as Forest Lake's parade and Oak Grove's Acorn Days. Councilmember Kirkeide stated that years ago the City did have a city celebration called "Ham It Up Days", but there was the same people volunteering to help organize it and the lack of getting more volunteers. Councilmember Kirkeide questioned who would organize it. Mayor Van Kirk stated that staff should contact the Chamber of Commerce to see if they would be interested in organizing a city celebration. Councilmember Parranto stated that expanding the 4th of July celebration would be a good idea.

12.2 Announcements and future agenda items

Councilmember Parranto stated that he would like to update Article 6-400 All-Terrain Vehicles and Golf Carts to include Utility-Terrain Vehicles (UTV's/Side by Sides). *(This item will be added to the next City Council agenda.)*

Motion by Kirkeide, seconded Parranto, to adjourn the meeting at 6:48 p.m. All in favor, motion carried.

Denise Webster, City Clerk