



City of Ham Lake

15544 Central Avenue NE
Ham Lake, MN 55304
763-235-1691

bldgdept@ci.ham-lake.mn.us

PLUMBING PERMIT WORKSHEET

JOB ADDRESS: _____

BUILDER/OWNER: _____

PLUMBING CONTRACTOR: _____

STATE LICENSE NUMBER: _____ EXP DATE _____

PHONE # _____ FAX # _____

EMAIL ADDRESS _____

FIXTURES/OPENINGS (include rough-ins):

	<u>NUMBER</u>
WATER CLOSETS	_____
BATH TUBS	_____
LAVATORIES	_____
KITCHEN SINKS	_____
LAUNDRY TUBS	_____
SHOWERS	_____
FLOOR DRAINS	_____
WATER HEATERS	_____
DISHWASHERS	_____
CATCH BASINS	_____
GAS LINES (1-3 lines)	_____
WATER SOFTENER	_____
OTHER	_____

(If water softener only fee is \$15+\$1 surcharge)

TOTAL _____ x \$10.00 = \$ _____ (minimum fee \$60.00)

+ \$ 1.00 state surcharge

TOTAL PERMIT FEE \$ _____ *minimum fee is \$61.00*

COMMERCIAL PERMITS ARE CALCULATED BY VALUATION:

VALUATION \$ _____ **PERMIT FEE \$** _____

Please feel free to fax or email your completed worksheet to our office, your permit will then be prepared and ready to be paid for with check (payable to the City of Ham Lake), cash or credit card. When using a credit card, a payment authorization form must accompany permit application (please note there is a 3% convenience fee).



CITY OF HAM LAKE
CREDIT CARD PAYMENT AUTHORIZATION

Please complete this authorization form and return it, along with your permit application, assessment search request, or other documentation to:

City of Ham Lake
15544 Central Ave NE
Ham Lake, MN 55304
or
bldgdept@ci.ham-lake.mn.us

***The City charges a 3% convenience fee for credit cards payments.**

This payment is for address: _____

Amount to charge, not including convenience fee: \$ _____

I authorize the City of Ham Lake to charge the amount listed above, plus the 3% convenience fee to my credit card. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.

Cardholder name: _____ Date: _____

Cardholder's credit card billing address: _____

Cardholder's phone #: _____

Cardholder's signature: _____

Your company name: _____

Email address to send permit to: _____

Credit card type: ___ Visa ___ MasterCard ___ Discover ___ Amex

Card #: _____ Expiration date: ___/___ CVV code: _____

Note: Credit card information will not be retained by the City of Ham Lake