

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
MONDAY, FEBRUARY 7, 2022**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, February 7, 2022 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Acting Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide, and Jesse Wilken

MEMBERS ABSENT: Mayor Mike Van Kirk

OTHERS PRESENT: City Attorney, Joe Murphy; City Engineer, Tom Collins; City Administrator, Denise Webster; and Finance Director, Andrea Murff

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Acting Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Terry Zuleger, 16407 Isanti Street NE, was present to discuss the current barking dog ordinance and requested to have it updated to have the break time between barking increased. **It was the consensus of the City Council to have staff review what other cities and the League of Minnesota Cities have for barking dogs.**

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS – None

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of January 18, 2022

4.2 Approval of claims in the amount of \$224,451.45

4.3 Approval of scheduling Recycling Days for Saturday, May 7 and Saturday, September 10, 2022

4.4 Approval of hiring part-time Warming House Attendants

4.5 Approval of purchasing radios for the Fire Department

4.6 Approval of recommendation to Chief Judge of the 10th Judicial District to re-appoint Gary Kirkeide with term ending 2/19/2026; Dwight McCullough with term ending 4/30/2026; and Bill Vokovan with term ending 4/30/2026 to the Ham Lake Charter Commission

4.7 Approval of a request from James and Nancy Johnson for a Metes and Bounds Conveyance/Courtesy Combination in Section 33

4.8 Approval of the 2022 bituminous overlay project plans and specifications and authorization to advertise for bids

4.9 Approve the Plans and Specifications for the 2022 tree removal project and authorize the advertisement for bids

4.10 Approval of the Contract with SafeAssure for safety training for 2022

Motion by Wilken, seconded by Doyle, to approve the February 7, 2022 Consent Agenda with the omission of item 4.9. All present in favor, motion carried.

Acting Mayor Kirkham questioned if the Tree Removal projects for Polk Street NE and Tippecanoe Street NE could be removed from this project in order to save money on the bidding process. Engineer Collins stated removing these from the current project would delay the projects and may increase costs due to there being more demand for these services towards the end of summer. Councilmember Wilken then questioned where tree removal is done. Engineer Collins stated it was done in the City's right-of-way. **Motion by Kirkham, seconded by Wilken, to approve item 4.9 of the Consent Agenda. All present in favor, motion carried.**

5.0 PLANNING COMMISSION RECOMMENDATIONS - None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

8.1 Discussion of the First Reading of an Ordinance regarding Catalytic Converters

Attorney Murphy explained the new ordinance would give the Anoka County Sheriff's Office the authority to charge a person with theft if during a routine traffic stop the person was found to have a catalytic converter in their possession. Councilmember Kirkeide stated he had mixed feeling since the charge is not a felony and questioned if it was going to be effective. Attorney Murphy stated it would be a misdemeanor charge if caught with catalytic converter. Councilmember Wilken stated that it would be another tool that can be used for law enforcement.

This is considered the First Reading of an Ordinance regarding Catalytic Converters.

8.2 Discussion of the 159th Avenue NE right-of-way within Ham Lake Industrial Park 4th Addition

Attorney Murphy stated he is requesting direction from the City Council in order to proceed preparing deeds for the 159th Avenue NE cul-de-sac that was vacated in the 1990's. **Motion by Kirkeide, seconded by Doyle, to direct Attorney Murphy to prepare deeds conveying the vacated 159th Avenue NE cul-de-sac within Ham Lake Industrial Park 4th Addition to the two abutting property owners. All present in favor, motion carried.**

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Discussion of cost and updates to the Upper Rum River Watershed Management Organization (URRWMO) Joint Powers Agreement (JPA)

Administrator Webster brought forward the Joint Powers Agreement (JPA) for the Upper Rum River Watershed District. Administrator Webster stated she received an email prior to the City Council Meeting

stating the Sunrise Watershed Management Organization would like to have all member cities approve the 2023 budget by April 7, 2022. The City Council questioned if it would cost more to get out of the Upper Rum River and Sunrise Watershed Districts. Councilmember Kirkeide also wanted to know if there were any other options. Engineer Collins stated that the other option would be to request from the Coon Creek Watershed District to take over those portions of the Upper Rum River and Sunrise Watershed Districts. Engineer Collins stated if the Council did not approve the budgets, the Watersheds then would not be able to certify to Anoka County and the County would then have to get involved due to non-compliance. Engineer Collins added that there have not been any recent projects done for the City by the Watersheds. Acting Mayor Kirkham stated that other cities within the JPA's, with the exception of Bethel, are okay with the funding formula and do not want to change it to the funding formula that Ham Lake is requesting, which is Ham Lake only pays for the portion that they city is in and not be split equally across the board with the other cities. Engineer Collins stated that all cities have to approve the budget unanimously. **It was the consensus of the City Council that they would not be approving the budgets for the Upper Rum and Sunrise Watershed Management Organizations unless Ham Lake's portion of the funding and expenses reflects the City's geographical portions within the Upper Rum and Sunrise Watershed Districts.**

11.3 Announcements and future agenda items

Councilmember Kirkeide stated in past years, the Council would put together a list of ideas they wanted to complete for the year and asked the other Councilmembers to think about if there are any ideas that they would like to discuss.

Councilmember Doyle stated he has received some inquiries regarding the Snowbowl. Acting Mayor Kirkham stated he would reach out to the Ham Lake Chamber of Commerce regarding options for possibly bringing the Snowbowl back.

Motion by Kirkeide, seconded by Wilken, to adjourn the meeting at 6:37 p.m. All present in favor, motion carried.

Andrea Murff, Finance Director