

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
TUESDAY, FEBRUARY 21, 2023**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, February 21, 2023 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Gary Kirkeide, Jim Doyle, Al Parranto and Jesse Wilken

MEMBERS ABSENT: None

OTHERS PRESENT: City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT - None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.2 Presentation of Resolution No. 23-07 to Dawnette Shimek, Deputy City Clerk, for 35 years of service to the City of Ham Lake

Mayor Kirkham presented Resolution No. 23-07 to Deputy Clerk Shimek for her 35 years of service to the City of Ham Lake. **Motion by Kirkeide, seconded by Doyle, to approve Resolution No. 23-07 recognizing Deputy City Clerk, Dawnette Shimek, for her 35 years of service to the City of Ham Lake. All in favor, motion carried.**

3.1 Anoka County Sheriff Brad Wise and Commander Paul Lenzmeier – Anoka County Sheriff’s Office – Introduction of Deputies assigned to the City of Ham Lake for 2023 and the January monthly report

Newly elected Sheriff Brad Wise introduced himself and gave his background. Sheriff Wise stated their focus is to provide the best service to the citizens of Ham Lake. Sheriff Wise added, that at this time, traffic patrol and enforcement is a priority.

Commander Lenzmeier introduced the Deputies assigned to the City of Ham Lake for 2023: Cory Bowker and Anne Jeske (not present) on day shift; Tanner Shipman and Matt Hoefs on power shift; and Grant Olson and Tyler Bouchard, on night shift. Commander Lenzmeier also introduced the Ham Lake Investigator, Rob Young. The Mayor and City Councilmembers thanked the Deputies and Investigator for their service.

Commander Lenzmeier gave a summary of the Sheriff's Report for the month of January 2023. The Mayor and City Councilmembers thanked Commander Lenzmeier.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of February 6, 2023
- 4.2 Approval of claims in the amount of \$181,786.34
- 4.3 Approval of scheduling the Recycling Days for Saturday, May 6, 2023 and Saturday, September 9, 2023
- 4.4 Approval of the Arbor Day Proclamation for May 6, 2023
- 4.5 Approval of hiring a full-time Streets/Parks Maintenance Worker
- 4.6 Approval of Resolution No. 23-08 for the American Rescue Plan Act (ARPA) Funding for the City of Ham Lake and Twin Cities Gateway
- 4.7 Road Committee Recommendation:
 - 1) Approval of Municipal State Aid (MSA) designation and adoption of Resolution No. 23-09

Motion by Wilken, seconded by Doyle, to approve the February 21, 2023 consent agenda as written. All in favor motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Kevin Hentges, Hentges Turf Farm, Inc., requesting Sketch Plan approval for the Hentges Addition Minor Plat (2 lots) in Sections 15 and 22

Motion by Doyle, seconded by Parranto, to concur with the Planning Commission and approve the Sketch Plan presented by Kevin Hentges, Hentges Turf Farm, Inc., for Hentges Addition Minor Plat (2 lots) in Sections 15 and 22 subject to removing the structure from within the proposed easement on Lot 2, obtaining required demolition and building permits, designating the south side of the existing dwelling unit on Lot 2 as the primary Means of Egress and changing the address, maintaining an unobstructed primary egress, bringing all buildings, the well and the septic system into compliance including bringing the septic system for Lot 2 into compliance within ninety days from the date the final plat is recorded, paying a \$200/lot drainage fee, accepting money of \$2500/lot in lieu of park land, meeting the recommendations of the City Engineer and Building and Zoning Official, and meeting all City, State and County requirements. All in favor, motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES - None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER - None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports - None

11.2 Announcements and future agenda items

Mayor Kirkham asked that a meeting be set up with himself, Councilmember Doyle and members of SBAA (Soderville/Blaine Athletic Association) to discuss the ballfield rental agreement.

Councilmember Kirkeide stated that there is a meeting with the Sunrise Watershed Organization on March 1, 2023.

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:15 p.m. All in favor, motion carried.

Dawnette Shimek, Deputy City Clerk