

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
TUESDAY, FEBRUARY 22, 2022**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Tuesday, February 22, 2022 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Acting Mayor Brian Kirkham and Councilmembers Gary Kirkeide and Jesse Wilken

MEMBERS ABSENT: Mayor Mike Van Kirk and Councilmember Jim Doyle

OTHERS PRESENT: City Attorney, Joe Murphy; City Engineer, Tom Collins; City Administrator, Denise Webster; and Finance Director, Andrea Murff

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Acting Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Commander Paul Lenzmeier and Lt. John Wilson – Anoka County Sheriff’s Department - Introduction of Deputies assigned to the City of Ham Lake for 2022 and monthly report

Commander Paul Lenzmeier was presented and stated that he was the head of the Patrol Division. Lt. Wilson introduced the deputies who will be serving the City of Ham Lake in 2022 as well as their rotation and shift assignment as follows:

- *Rotation 1*
 - Justin Nelson – Day Shift
 - Nathan Arcand – Power Shift
 - Grant Olson – Night Shift
- *Rotation 2*
 - Cory Bowker – Day Shift
 - Tanner Shipman – Power Shift (not present)
 - Mitchell Anderson – Night Shift (not present)

Lt. Wilson introduced the City’s Patrol Investigator Rob Young and stated he will be part-time and then will change to a full-time investigator starting in July.

Lt. Wilson gave the summary of the Sheriff’s Report for the month of January 2022.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be

removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of February 7, 2022
- 4.2 Approval of claims in the amount of \$207,098.70
- 4.3 Approval of Ordinance No. 22-01 regarding Catalytic Converters
- 4.4 Approval of Resolution No. 22-05 Supporting the Housing and Local Decision-Making Authority
- 4.5 Approval of reappointment of Dave Ringler and Brian Pogalz as Planning Commissioner's with the terms of March 15, 2022 to March 15, 2026
- 4.6 Approval of the Allina Health Emergency Medical Services Agreement and Facility Use Agreement
- 4.7 Approval of the Addendum to the Construction Agreement for 155th Avenue NE from Naples Street NE to Lexington Avenue NE Reconstruction Project
- 4.8 Approval of changes to the Ham Lake Fire Department Relief Association Bylaws, Appendix C for a pension increase from \$4,500 to \$5,000 per year of service, effective February 23, 2022
- 4.9 Approval of not waiving the monetary limits on municipal tort liability coverage
- 4.10 Approval of Easement Agreement for 181st Avenue NE Street Reconstruction Project

Motion by Kirkeide, seconded by Wilken, to approve the February 22, 2022 Consent Agenda removing Item 4.8. All present in favor, motion carried.

Motion by Kirkeide, seconded by Kirkham, to approve Item 4.8, approval of changes to the Ham Lake Fire Department Relief Association Bylaws, Appendix C for a pension increase from \$4,500 to \$5,000 per year of service, effective February 23, 2022. Acting Mayor Kirkham and Councilmember Kirkeide voted yes. Councilmember Wilken abstained. Motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS – None

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES

7.1 Andrea Murff, Finance Director, 4th Quarter Financial Report

Finance Director Murff, gave the 4th Quarter Financial Report stating this was unaudited and subject to change due to audit entries. Finance Director Murff reported on the Overall Cash Position by Fund Type, Cash Balances by Fund Compared to Prior Year, General Fund Cash Balances, and General Fund Budget and Actual. Finance Director Murff stated that the City's General Fund is looking better than expected mainly due to the receiving the ARAP (American Rescue Plan Act) Funds. Finance Director Murff stated that this might change once the audit is completed because it will be considered deferred revenue and the City Council has not approved any expenditures from it.

8.0 CITY ATTORNEY

8.1 Discussion of amending Article 5-130 - Barking Dogs

Attorney Murphy stated that he compared the League of Minnesota Cities and surrounding City's ordinances regarding barking dogs. There was discussion on how long a deputy should be present to witness the dog barking and if there was a complaint by two residents would that be enough to issue a citation. Attorney Murphy stated there was an issue with having the two complaint minimum and the Deputies should be able to observe and use objectivity when issuing a citation. Acting Mayor Kirkham asked if this was a broad issue for the City and Administrator Webster stated that there are complaints regarding barking dogs. Administrator Webster stated that when a barking complaint is received, a letter is sent to the owner and that the owner will generally comply with not allow the dog(s) to continue barking. Councilmember

Wilken stated he would like to see the ordinance be objective and not to waste Deputy's time. There was discussion of changing the ordinance to "3 minutes of continuous barking or any barking witnessed by a Deputy for fifty percent of the time during a 10-minute period". **It was the consensus of the City Council to direct Attorney Murphy to prepared an Ordinance stating that "3 minutes of continuous barking or any barking witnessed by a Deputy for fifty percent of the time during a 10-minute period" is in violation of the Ordinance.**

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports – None

11.2 Announcements and future agenda items – None

Motion by Kirkeide, seconded by Wilken, to adjourn the meeting at 6:37 p.m. All present in favor, motion carried.

Andrea Murff, Finance Director