

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
MONDAY, JUNE 6, 2022**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, June 6, 2022 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide and Jesse Wilken

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Joe Murphy; City Engineer, Tom Collins; City Administrator, Denise Webster; Finance Director, Andrea Murff; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT - None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 6:01 P.M. – Public Hearing – To consider the vacation of a portion of road right-of-way on 133rd Avenue NE in Section 32 (13319 Aberdeen Street NE) and adoption of a Resolution No. 22-18

Mayor Kirkham opened the public hearing at 6:01 and asked for public comment.

Engineer Collins stated that the right-of-way for 133rd Avenue NE has 33’ on the south side (Blaine) and 66’ on the north side (Ham Lake). Engineer Collins stated that there is no public purpose for the additional 33’ of right-of-way on the north side and it can be vacated.

Julie Britz, 13276 Aberdeen Street NE, Blaine, Minnesota, stated she wanted to make sure that the trees on the Blaine side would not be removed as they provide privacy and questioned what would be happening on the north side.

James Miller, 13278 Aberdeen Street NE, Blaine, Minnesota, asked if they are going to leave the road alone or would it be improved for trucking.

Mayor Kirkham stated that nothing will be done with the road and it will remain as it is.

Mayor Kirkham asked for further public comment and with there being none, closed the public hearing at 6:05 p.m.

Motion by Doyle, seconded by Wilken, to approve the vacation of a portion of road right-of-way on 133rd Avenue NE in Section 32 (13319 Aberdeen Street NE) and adoption of Resolution No. 22-18. All in favor, motion carried.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of May 16, 2022 and Special Meeting Minutes of May 23, 2022 and May 26, 2022
- 4.2 Approval of claims in the amount of \$250,894.34
- 4.3 Approval of Resolution No. 22-19 accepting a \$4,000 donation from the Ham Lake Chamber of Commerce
- 4.4 Approval of a set-back variance for a proposed addition to be constructed at 2360 148th Avenue NE
- 4.5 Approval of a Grant of License Agreement for 17710 National Street NE
- 4.6 Approval of amending the Fire Department Regulations
- 4.7 Approval of hiring Absentee Voting Election Staff
- 4.8 Approval of Liquor Licenses, subject to the approval of the City Attorney:

On-Sale and Sunday On-Sale

- T-Box Bar & Grill, 1431 147th Avenue NE, Ham Lake, MN
- Ham Lake Lanes, 16465 Highway 65 NE, Ham Lake, MN
- Acapulco Mexican Restaurant, 18015 Ulysses Street NE, Suite 1000, Ham Lake, MN
- EAGL Beverages Holding LLC, dba Majestic Oaks Golf Club, 701 Bunker Lake Boulevard NE, Ham Lake, MN
- Maxx Bar & Grill, 17646 Highway 65 NE, Ham Lake, MN

3.2% Off-Sale

- Speedway, 1442 Constance Boulevard NE, Ham Lake, MN

Wine and 3.2% Malt Liquor

- Mansetti's Pizza & Pasta, 16220 Aberdeen Street NE, Suite C, Ham Lake, MN

Off-Sale

- Grape Expectations, dba Tournament Liquor, 1434 147th Avenue NE, Ham Lake, MN
- Bidhipur Beverage, Inc., dba Ham Lake Liquors, 17720 Central Avenue NE, Ham Lake, MN
- Broadview Operations, LLC, dba 1 Stop Liquor, 16205 Lexington Avenue NE, Ham Lake (previously Carey's Liquor)
- Rama Corporation dba Network Liquors, 13548 Highway 65 NE, Ham Lake, MN

4.8 Road Committee Recommendations

- 1) Approval of the Assessment amount of \$22,000 for 2022

Motion by Kirkeide, seconded by Doyle to approve the June 6, 2022 Consent Agenda with the omission of item 4.6. All in favor, motion carried.

Motion by Kirkeide, seconded by Doyle, to approve item 4.6, approval of amending the Fire Department Regulations. Mayor Kirkham and Councilmembers Doyle and Kirkeide voted yes. Councilmember Wilken abstained. Motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

5.1 Schoenrock Holdings, LLC requesting Commercial Site Plan approval to construct an 11,800 square foot office/warehouse building at 13319 Aberdeen Street NE (PID# 32-32-23-43-0001)

Mayor Kirkham stated that the limited parking area was discussed at the Planning Commission. Mayor Kirkham addressed the applicant to be aware that if parking becomes an issue in the future, it will need to be addressed. **Motion by Wilken, seconded by Doyle, to concur with the Planning Commission and approve the commercial site plan to construct an 11,800 square foot office/warehouse building at 13319 Aberdeen St NE, directing the City Attorney draft license agreements with the City for septic and fire apparatus lanes within setback areas and meeting all City, State and County requirements. All in favor, motion carried.**

6.0 ECONOMIC DEVELOPMENT AUTHORITY

6.1 Consideration of Resolution No. 22-20 approving the American Rescue Plan Act (ARPA) Business and Nonprofit Relief Grant Program applications

Motion by Kirkham, seconded by Wilken, to adopt Resolution No. 22-20 approving the American Rescue Plan Act (ARPA) Business and Nonprofit Relief Grant Program Applications. All in favor, motion carried.

7.0 APPEARANCES – None

8.0 CITY ATTORNEY – None

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR - None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Kirkeide stated that he, Engineer Collins, Building Official Jones, Administrator Webster and Deputy City Clerk Shimek met with Peter Wojciechowski and his daughter Mary Bottineau to discuss a lot line adjustment they are requesting. With the proposed lot line adjustment road right-of-way will be dedicated to the City for the future development of a service road.

11.2 Discussion of the open Councilmember Position

Mayor Kirkham stated that there are six months left for the open Council seat and per City Charter the City Council can appoint the position. It would benefit the City to have someone take the open Council seat that has experience. Mayor Kirkham stated two people come to mind and that would be past Councilmembers Tom Johnson and Al Parranto. Tom Johnson stated he would serve on the open council seat but would not be running for re-election. Al Parranto stated he would also be interested in serving and is also interested in running for the open seat on the City Council. The Council directed Administrator Webster to contact Al Parranto to inquire if he is interested in being appointed to the open seat.

11.3 Announcements and future agenda items - None

Motion by Kirkeide, seconded by Doyle, to adjourn the meeting at 6:12 p.m. All in favor, motion carried.

Dawnette Shimek, Deputy City Clerk