

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
MONDAY, NOVEMBER 20, 2023**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, November 20, 2023 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Brian Kirkham and Councilmembers Jim Doyle, Gary Kirkeide, Al Parranto and Jesse Wilken

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney, Mark Berglund; City Engineer, Dave Krugler; City Administrator, Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Kirkham called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Lt. Anthony Mendoza, Anoka County Sheriff's Office Monthly Report

Lt. Mendoza was present before the City Council and gave a summary of the Sheriff's Report for the month of October 2023.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of November 6, 2023 and Workshop Minutes of November 6, 2023

4.2 Approval of claims in the amount of \$497,053.80

4.3 Approval of the 12-month extension of the Memorandum of Understand (MOU) for Anoka County Economic Development

4.4 Approval of the accepting the overpaid funds for the completion of the Joint Power Agreement (JPA) for the Sunrise Watershed Management Organization (SRWMO)

4.5 Approval of the agreement with Anoka County allowing funds from the Office of the Secretary of State to be used to offset the annual Elections Joint Powers Agreement (JPA)

4.6 Approval of accepting the Crosstown Rolling Acres Third Addition project and releasing the maintenance security and adoption of Resolution No. 23-50

4.7 Approval of Resolution No. 23-51 for an amendment to the Conditional Use Permit at 13830 Aberdeen Street NE

- 4.8 Approval of Resolution No. 23-52 to appoint signers and authorized traders for bank and investment accounts
- 4.9 Approval of the Animal Humane Society (AHS) Letter of Understanding for Impound Services for 2024
- 4.10 Approval of hiring part-time snow plow drivers

Motion by Wilken, seconded by Doyle, to approve the November 20, 2023 consent agenda as written. All in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Stalberger, MN Development LLC, requesting Sketch Plan approval for a development located at 2506 Swedish Drive NE (47 Residential Single-Family lots and 2 Outlots) in Section 4

Motion by Kirkham, seconded by Doyle, to concur with the Planning Commission and approve the Sketch Plan for a development located at 2506 Swedish Drive NE as presented by Jeff Stalberger of MN Development, LLC for 47 Single Family Residential lots and two Outlots in Section 4, subject to a minimum design speed of 30 miles per hour on Swedish Drive NE, combining Outlot B with adjacent parcel 04-32-23-13-0005 after final plat approval, parkland dedication consisting of the dedication of a 20-foot wide trail easement along the west side of Xylite Street NE (County Road 68) for a future bike path and the remainder in monies in lieu of parkland, meeting all the requirements of the City Engineer and meeting all City, State and County requirements. All in favor, motion carried.

6.0 ECONOMIC DEVELOPMENT AUTHORITY – None

7.0 APPEARANCES – None

8.0 CITY ATTORNEY

Attorney Berglund stated that he is hoping to set up a workshop meeting with the City Council to discuss residents with Conditional Use Permits that are not complying with the conditions of their permits. Attorney Berglund stated he would like to get some direction from the City Council regarding this matter.

9.0 CITY ENGINEER – None

10.0 CITY ADMINISTRATOR – None

11.0 COUNCIL BUSINESS

11.1 Committee Reports

Councilmember Parranto stated that the Park and Tree Committee recently met.

11.2 Discussion of scheduling workshop meetings

Administrator Webster stated that she and Engineer Collins met with the Anoka County Highway Department to discuss upgrading Bunker Lake Boulevard. Administrator Webster asked the City Council if a workshop meeting could be scheduled on December 4, 2023 at 5:00 p.m. prior to the regular City Council meeting to discuss the upgrading of Bunker Lake Boulevard NE. **It was the consensus of the City Council to schedule a workshop meeting on December 4, 2023 at 5:00 p.m. to discuss the upgrade to Bunker Lake Boulevard NE.**

11.3 Announcements and future agenda items – None

Motion by Kirkeide, seconded by Parranto, to adjourn the meeting at 6:08 p.m. All in favor, motion carried.

Dawnette Shimek, Deputy City Clerk