

CITY OF HAM LAKE
PLANNING COMMISSION MINUTES
MONDAY, JANUARY 23, 2023

The Ham Lake Planning Commission met for its regular meeting on Monday, January 23, 2023 in the Council Chambers at Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Commissioners Brian Pogalz, Kyle Lejonvarn, Dave Ringler, Scott Heaton, Jeff Entsminger, Jonathan Fisher and Erin Dixson

MEMBERS ABSENT: None

OTHERS PRESENT: City Attorney Mark Berglund, and Building and Zoning Clerk Jennifer Bohr

CALL TO ORDER: Chair Pogalz called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE:

The pledge of allegiance was recited by all in attendance.

APPROVAL OF MINUTES:

Motion by Lejonvarn, seconded by Fisher, to approve the minutes of the January 9, 2023 Planning Commission meeting as written. All in favor, motion carried.

PUBLIC HEARING: None

NEW BUSINESS:

Brett Slepica Construction, Inc., on behalf of Northland Mfg. Inc., requesting Commercial Site Plan Approval to construct an awning and canopies at 17808 Central Avenue NE.

Mr. & Mrs. Mike Goetz, owners of Northland Mfg. Inc., were present. (Mr. Slepica arrived at 6:09 p.m.) Mr. Goetz stated he would like to construct awnings/canopies to cover the outside HVAC equipment and over exit doors to shelter the equipment and people from the snow and ice that slides off the roof. Mr. Goetz stated sometimes doors cannot be opened after snow slides off of the roof causing a potential safety issue. Mr. Goetz stated a new metal roof was constructed on the building last fall; the contractor is going to attach snow guards to the roof in the near future to try to keep snow and ice from sliding off of the roof. Chair Pogalz asked if Mr. Goetz intended to store anything under the awning on the south side of the building. Mr. Goetz said he did not. Commissioner Fisher completed the inspection; a copy which is on file. Commissioner Fisher stated he visited the site; the request is acceptable and should be approved. **Motion by Fisher,**

seconded by Heaton, to recommend approval of the commercial site plan/building permit request by Brett Slepica Construction, Inc., on behalf of Northland Mfg. Inc., at 17808 Central Avenue NE, to construct canopies/awnings per the construction plans and information submitted and meeting all City, State and County requirements. All in favor, motion carried. *This item will be placed on the February 6, 2023 City Council Agenda.*

COMMISSION BUSINESS:

City Council Update

Commissioner Ringler attended the January 17, 2023 City Council meeting. Commissioner Ringler stated the City Council concurred with the Commission's recommendations for the Preliminary and Final Plat of Crosstown Rolling Acres Fourth Addition and Sketch Plan for Toby's Trails; the City Council had some discussion about potential further subdivision of the lots in Toby's Trails; City Code will need to be met if any of the lots have a driveway out letting onto Naples Street NE (the portion of the plat that would abut Naples Street NE) would need to be paved. A Planning Commissioner will not be present at the February 6, 2023 City Council meeting.

ADJOURNMENT:

Motion by Fisher, seconded by Heaton, to adjourn the Planning Commission meeting at 6:18 p.m. All in favor, motion carried.

Jennifer Bohr
Building and Zoning Clerk